Minutes

General Meeting

Date/time of meeting	Wednesday 16th Sept 2026 – Opened at 1902hrs
Location of meeting	Cairns City Kennel Club, Walter Crow Pavilion, Cairns Showgrounds 11 Quigley St, Cairns
Attendees	Meade Oswald (Chair), Alana Johnstone (minutes), Gab Schilli, Lisa Murfin *Teams Link*: Andrea Wohlhuter, Raelene Gregory, Rosalyn Jordan
Apologies	Caroline Hill-Murray, Wayne Smith, Dee Graham, Tricia Williams, Kerry Frame, Mandy Dalgliesh , Ley James
Invited guests	

Item	Discussion/Outcomes/Actions
1.	Welcome and apologies
2.	Confirmation of previous minutes. Meeting date: 22nd July 2026 Confirmed by: Alana Seconded by: Rosalyn
3.	Business arising from previous minutes
4.	Financial report including payments for approval Income: Aug $9322.05 YTD $74886.28 Expense: $4947.93 $66287.48 Op Profit: $4412.04 $8636.72

Item	Discussion/Outcomes/Actions
5.	Correspondence In: Go Clubs Grants info **JG** - Mens Shed – use of their grounds, declined **Nxtgen** Canine Reproduction advising of services upcoming in Cairns **WS** – Quigley St Campers Email to campers **Multiple invoices** = forwarded to Treasurer – in report **NTKC** email with payment, which they had taken upon themselves to underpay & use the funds from the junior handers fund which we had already arranged to be sent to DQ for distribution by the Junior Handlers Sub-committee **Email Gordon Mayne** advising one of our domains will expire soon, however I cannot locate where his email is attached! **Email Gordon Mayne** –formal complaint regarding the misleading pricing of the club's pricing for dog training classes. advising fees for obedience is incorrect on the website - $100 for members – this was an oversight, which had not been updated fully since 2018, this has now been rectified, however he has now withdrawn his puppy school application for his new puppy. **GO CLUBS** SECURITY INFRASTRUCTURE PROJECT – UNSUCCESSFUL **Aloomba Hotel** Meat Raffle **Correspondence Out:** AJ sent advice to DQ re: resignation Tracey & Geoff MO sent advice to DQ re: Junior handlers' payment being entrusted back into the care of DQ, also advice on upcoming offsite events, which have been confirmed. AJ sent email to NTKC asking them to pay the full amount they were invoiced, and to contact DQ with the request for re-imbursement for junior handlers – so far no response AJ sent email response to Gordon Mayne AJ **Lights** – email to Darrin for invoice so we could pay for the lights he kindly has loaned to us for a few years! Going to be used for security in the car park.
6.	Update Management Committee – Meade • Christmas Party 5/12/26 Discussion re: Member contribution to this, also catering or members to supply – Gabii looking into costs • Moreholme Transport – direct correspondence • Need a handbook on the PA System & how to use this correctly – in the cake cupboard!
7.	Update from Show Committee: 1. Shows done for the year, canteen for shows was a good money spinner, thanks team. Need more help for set up & pack up – also cleaning of the clubhouse as it was not cleaned afterwards

Item	Discussion/Outcomes/Actions
8.	**Dog Sports Committee Update** **Report presented by:** Andrea • **Update classes:** Pet Manners, led by Lyndi, and Puppies, led by Lisa G – these classes are being well supported **Upcoming competitions:** Tricks, Obedience, Rally, Agility, Jumping and Scent Work. • **Scent Work State Championships:** The trial was highly successful for CCKC. Congratulations to the team. Photos have been shared on Facebook, and the team shirts looked great. CCKC placed third in the team event and achieved qualifying results in the Ultimate Trial—a fantastic achievement. Two of our prestigious judges officiated, and the club is very proud. • **Final training day:** Tuesday, 1 December 2026. **Instructors thank-you Dinner:** Tuesday, 8 December 2026. A low-key, friendly gathering with Thai takeaway will be held at the clubhouse.
9.	Event & Community Engagement: Meade: 1. Goose Club – Red Beret – 13th November 2026 6pm – looking for assistance in selling raffle tickets. Not only a fundraiser, but a fantastic night to catch up with your CCKC friends. 2. Monster Raffle – email to go out, signage around the club, on Show Manager, Facebook 3. Sharing posts Liking posts, it's a great way to get our club noticed, we NEED more followers!! We're on a mission to get o 3000 by the end of 2026…so get your friends following us, if everyone invites one person, we might just get there!
10	Update from the Supply officer: Meade: 1. Dishwasher door handle broken – for Wayne Smith to follow up please
11	Maintenance **Update** **Report presented by:** Alana, on behalf of Wayne Smith • **Rear lighting:** The lights at the rear of the grounds have been realigned to support additional Rally and Tricks training. • **Security lighting:** Additional lights on the front of the building are being trialled. • **Re**-roofing**:** Meade is awaiting quotes. Emily from CSA is also exploring whether a CSA builder can assist. **Proposed sequence:** Work would begin with the marshalling area, followed by the clubhouse and veranda. **Show sheds:** Emily suggested approaching Skill Build for assistance, particularly with replacing the rusty roofing iron. **Shed 1:** A motion to consider enclosing Shed 1 and converting it into a storage room was carried unanimously. • Hot-water **system:** The failed unit is being replaced by Integrated Electrical. • **Working bee:** Date to be confirmed.

Item	Discussion/Outcomes/Actions
12	Christmas and End of Year Celebrations – including ribbons, sponsorship etc – Gabii looking at costs of rosettes etc and info will go to members soon asking for their information
13	Junior Show Handlers fund – transfer – noted by Rob @ DQ
14	Position succession for 2027
15	Discussion from the Floor! Alana – Succession Planning – which committee positions will be vacant for 2027 – do we need to consider training now? Also, consider a sub-committee person to assist with trial secretary job eg Scent Work person to book SW judges or other suggestions as Trial Sec role is huge.
15a	Andrea put forward a motion to increase Show Training fees to $5 per night = as no show committee in attendance tonight – this is to be discussed at future meetings
15b	**Outsourcing Grant Applications** **Proposal:** Meade asked the committee to consider engaging an external organisation to prepare and submit grant applications on the club's behalf. **Indicative costs:** • Annual subscription: $750–$1,500 • Success commission: 15–17% of any grant funding secured **Committee view:** All attendees agreed that the option should be investigated further. The club has not secured grant funding in recent years despite submitting several strong applications. **Rationale:** Preparing applications and navigating the various grant portals is highly time-consuming. Passed by Gab Schilli & Lisa Murphin **What do we want grants for?** Roofing Solor panels (once roofing on!) Training programs for instructors – such as behavioural dog training etc Consider smaller grants along the way to the big one!! Roofing is not necessarily going to be all the roofing, just bit by bit, and we do need to be aware that we need to match the dollars as per the grant. Any further suggestions??

Time closed:	2005hrs
Date and time of next meeting:	18th Nov 2026 1900hrs

Chair Signature:	

Lindsay	Phil	Redlynch	Double				Scentwo
Lindsay	Esta	Redlynch	Double				Scentwo
Hoffman	Mandy	Kuranda	Single				Scentwo
Frizzo	Cathy	Gordonvale	Single	Dog Shows			
Jarven	Asa	Edge Hill	Single	Obedience Classes			
Wueringer	Barbara	Bungalow	Double	Obedience Classes			
Dennison	Kezia	Bungalow	Double	Obedience Classes			
Christine	Greer	Mooroobool	Single				
Green	Christopher	Bungalow	Double	Obedience Classes	Agility	Tricks	Scentwo
Zielinski	Mia	Bungalow	Double	Obedience Classes	Agility	Tricks	Scentwo
Moide	Danielle	Redlynch	Single	Obedience Classes			
Fink	Eveline	Westcourt	Single	Obedience Classes			

Arcidiacona	Michael	Redlynch	Single	Obedience Classes
Vels	Peter	Cairns	Double	Obedience Classes
Vels	Lisa	Cairns	Double	Obedience Classes
Api	Rachel	Trinity Park	Single	Obedience Classes
Power	Robert	Trinity Park	Double	Obedience Classes
McCrostie	Leearna	Trinity Park	Double	Obedience Classes
Booth	Simon	Kewarra Beach	Single	Obedience Classes
Booth	Archie	Kewarra Beach	Junior	Obedience Classes
Booth	Charlotte	Kewarra Beach	Junior	Obedience Classes
Tatum	Liu	Manunda	Double	Obedience Classes
Dankow	Jessica	Manunda	Double	Obedience Classes
Jackson	Melinda	Trinity Beach	Single	Obedience Classes