



Agenda

Annual General Meeting

Date/time of meeting	Saturday, 29 January 2022, 7:00 pm
Location of meeting	Cairns City Kennel Club, Cairns Showgrounds, 11 Quigley St, Cairns

Item	Topic
1.	Welcome and apologies
2.	Appointment of Returning Officer and /or two scrutineers as required under Rule 44(b) of the Rules of Association.
3.	Confirmation of previous minutes. Refer to attachment 1
4.	To receive and adopt accounts and the accompanying Treasurers reports for 2021
5.	To adopt a qualified auditor for 2022
6.	To receive the Presidents Report
7.	Presentation of Nice People Awards
8.	Presentation of Life Membership
9.	To vote on resolutions and motions
9.1.	Motion: To adopt the 2022 schedule of fees. Refer to attachment 2.
9.2	Motion: In 2023 membership fees will increase by \$5, as follows: <ul style="list-style-type: none">• Single: \$20• Double: \$25• Junior: Free of charge (with an accompanying adult membership) Background: <ul style="list-style-type: none">• Membership fees are used to pay the annual Dogs Queensland affiliation fee, catering for the Christmas Party/Presentation Night and the AGM, and other general operational costs of the running the club.• Based on the 2021 membership breakdown, the fee increase will generate an additional \$1,020 in revenue.

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9.3	<p>Motion: To adopt a user pays system where a hire fee for all usage of the grounds.</p> <p>Background:</p> <ul style="list-style-type: none"> • A hire fee for all usage i.e. training sessions for all of our Dog Sports, handler classes, Shows and Trials is paid into the General Account. • These should be, of course, affordable and the actual fees can be established by negotiation when, and if, this motion is adopted at the AGM. • It has been very many years since we last visited our inter Club financial arrangements and the overall total of our finances has become very lopsided. • It was all ok in the past but as we now have one side of the Club accounting for 80% of the usage of our facilities the existing custom of transferring equal amounts from both sections to cover costs for maintenance, repairs etc has now become quite antiquated and as our facilities are aging, we do need to establish a real pool of funds to cover these expenses.
9.4.	<p>Motion: To rename the sections of the club to Dog Show Section and Dog Sport Section.</p> <p>Background:</p> <ul style="list-style-type: none"> • The new names are more contemporary, are used by Dogs Queensland and are more relevant when communicating with the public and new members. • The word “Bench” is not readily translated to dog shows. • The Obedience section has expanded to include 8 dog sports
9.5	<p>Motion: To establish the position of Club Registrar.</p> <p>Background:</p> <ul style="list-style-type: none"> • The purpose of the position is to assist the Club Secretary with matters related to membership, venue bookings and assist with other tasks as required. • The position may also be a member of any sub-committees • Responsibilities of the position include: <ul style="list-style-type: none"> ○ Maintain the club membership register ○ Provide monthly and annual statistics on membership ○ Liaise with and assist the Head Instructor with obedience class intakes ○ Assist the Treasurer with regular membership fee reconciliation ○ Maintain the annual club event calendar ○ Manage venue booking requests

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9.6	<p>Motion: Establish a structured merit-based Volunteer of the Year award to replace the President’s Trophy and Nice People Award.</p> <p>Background:</p> <ul style="list-style-type: none"> • The Volunteer of the Year award will have clearly defined merit-based selection criteria • All CCKC members are eligible for nomination • An independent panel would review the nominations and select a worthy recipient • The Volunteer of the Year award would be presented at the annual club presentation night • All nominees would also be recognised at the presentation night. • The award will be backed by a Volunteer Management Plan which includes ongoing support for volunteers through regular recognition activities, orientation, training and development opportunities.
9.7	<p>Motion: Members be given the option to attend meetings via Teleconference and/or Internet communication, for example Zoom.</p>
9.8	<p>Motion: All Bench and Dog Sports, Obedience Minutes and Treasure Statements to be posted to the CCKC website and or Facebook page.</p> <p>Background: All members are entitled to see how the CCKC Bench and Dog Sports, Obedience sections are being run and to see where their membership and other income is coming from and being spent.</p>
9.9	<p>Motion: Any member should be able to nominate for the position of the ‘other members’ of the management committee not as per the 2022 nomination form where specific positions are automatically elected. If 6 ‘other members’ are to be elected though 3 should be from the Obedience committee and 3 from Show.</p> <p>Background:</p> <ul style="list-style-type: none"> • Historically the CCKC Management Committee has consisted of the following positions: <ul style="list-style-type: none"> ○ President ○ Secretary ○ Treasurer ○ Senior Vice-President ○ Junior Vice-President ○ Show Manager ○ Show Secretary ○ Show Treasurer ○ Head Obedience Instructor ○ Trial Secretary ○ Obedience Treasurer

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	<ul style="list-style-type: none"> ● In the current Rules of Association for Cairns City Kennel Club, Rules 39 and 40 refer to election of the members of the Management Committee. <ul style="list-style-type: none"> ○ Rule 39: <i>The Officer Bearers and other Members of the Management Committee shall be elected annually at the Annual General Meeting and shall take office immediately upon election.</i> ○ Rule 40: <i>Nominations of members proposed as Office Bearers or as other members of the Management Committee shall be made in writing to the Secretary at least twenty-one days before the date of the Annual General Meeting, and shall be signed by at least one member and the nominee.</i> ● Nowhere does it mention that these persons shall hold a specific office to be ‘other members’ ● The CCKC Rules of Association, Rule 23 states defined the Officer Bearers as: <ul style="list-style-type: none"> ○ President ○ Secretary ○ Treasurer ○ Senior Vice-President ○ Junior Vice-President ○ And other such other officers as required ● There is no definition of “other members” or “other officers” or in the CCKC Rules of Association ● The CCKC Rules of Association, Rule 26 states: <i>There shall be a Management Committee consisting of the officer bearers and not less than four nor more than six members all of whom shall be elected at the Annual General Meeting or as provided by the Rules.</i>
10.	<p>Election of the Office Bearers, Management Committee and Sub-Committees for 2022:</p> <ul style="list-style-type: none"> ● To receive from the Returning Officer pursuant to Rule 44 (b), or the President pursuant to Rule 43, the result for the election of the Office Bearers and of Members of the Management Committee to pursuant to Rule 42, to elect Officer Bearers and Members of the Management Committee for 2021 ● Refer to attachment 3 for the list of nominees.